

CS-12-166

RECEIVED

RECEIVED

CONTRACT MANAGEMENT

CONTRACT MANAGEMENT

2013 APR 15 AM 11: 34

2013 APR 11 PM 2: 15

WORK AUTHORIZATION # CM1654-WA06
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
RFQ/BID NO. NC10-004

Consultant:	McCranie & Associates, Inc.
Contract Number:	CM1654
Contact Name:	Dan McCranie
Contact Number:	904-335-8685
Email:	dan@mccranie-engineers.com

13 APR 12 AM 9: 51

RECEIVED
COUNTY MANAGER'S
OFFICE

CURRENT WORK AUTHORIZATION			
Project Short Title: Jasmine Street Drainage Improvements			
		CONTRACT OVERVIEW	
		Total of Previous Authorizations	\$337,605.69
Date Submitted	04/04/2013	Adjustments/Change Orders	\$20,961.00
Amount	\$15,123.00	This Work Authorization	\$15,123.00
Scheduled Completion	See schedule below	Current Contract Total	\$373,689.69

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Professional Engineering Services for Nassau County, Florida, dated September 8, 2010. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

McCranie & Associates shall perform professional engineering services for the Jasmine Street Drainage Improvement project. Services shall be provided as set forth in the described Scope of Services, attached hereto as Exhibit A.

ARTICLE 2. Time Schedule

McCranie & Associates shall submit 100% plans within 60 days of the notice to proceed. After receipt of all comments, a final set of plans and specifications shall be submitted within 30 days.

ARTICLE 3. Budget

McCranie & Associates shall complete the design for a lump sum cost of \$15,123.00 (see Estimate of Work Effort and Fee, Exhibit "B").

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services is attached.

AGREED TO BY:

BY: Elizabeth A.D. McEram
Print Name: Elizabeth A.D. McEram
Title: President
Date: 4-9-13

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director:

Scott Herring
Scott Herring, Director

Contract Management:

Charlotte J. Young
Charlotte J. Young, Contract Manager

Office of Management & Budget:

Shanea Jones
Shanea Jones

County Manager:

Ted Selby 4/15/13
Ted Selby

APPROVED by the County Manager, designee for the BOARD OF COUNTY COMMISSIONERS, the 15th day of April, 2013.

ACCOUNT NO.: 09402541-563300 JASMN

54.12.13

**EXHIBIT A TO AGREEMENT
BETWEEN
NASSAU COUNTY AND McCRANIE & ASSOCIATES, INC.
FOR
PROFESSIONAL SERVICES**

**DESCRIPTION OF BASIC SUBCONTRACTOR SERVICES AND RELATED
MATTERS**

This is an exhibit attached to and made a part of and incorporated by reference into the Agreement dated September 8, 2010, between Nassau County (COUNTY) and McCranie & Associates, Inc. (McCRANIE) for professional services.

1. McCRANIE shall provide for COUNTY the following Basic Services in accordance with the terms and conditions of the Contract. The basic intent of the project scope is to include all necessary items to create a set of design plans for the drainage improvements recommended on Jasmine Street,

- **Task 1: Drainage Design**

McCranie & Associates shall perform the required calculations in order to properly size and specify the drainage system design.

- **Task 2: Plan Production**

McCranie & Associates shall perform the required design services in order to create a set of design plans for the recommended drainage improvements on Jasmine Street. The design shall be based upon County and FDOT standards. This includes coordination with the City of Fernandina Beach and Nassau County, as well as creating a final cost estimate.

- **Task 3: Post Design Services**

McCranie & Associates shall perform all required Post Design Services, including bidding assistance, attending pre-bid meetings, bid review and evaluation, shop drawing review, as-built review, project closeout and certifications.

- **Task 4: Specifications**

McCranie & Associates shall perform the required design services in order to produce a set of Specifications for Bidding.

2. The time periods for the performance of McCRANIE 's services are as follows:

A 100% set of plans shall be submitted within 60 days of the notice to proceed. After

McCranie & Associates receives all comments, a final set of plans and specifications shall be submitted within 30 days.

3. Compensation for services of McCRANIE rendered pursuant to Article 1 will be on the following basis:

Drainage Design	\$ 1,512
Plan Production	\$ 9,679
Post Design Services	\$ 2,722
Specifications	\$ 1,210
TOTAL	\$ 15,123



ESTIMATE OF WORK EFFORT AND FEE
Jasmine Street Drainage Design

No / Activity	sheets	Project Totals		
		Man Hours	Rate	Labor Cost
Task 1 - Drainage Design				
Drainage Design		10	151.23	\$ 1,512.00
				\$ -
	Subtotal			\$ 1,512.00
Task 2 - Plan Production				
Crate Plan Set	8	48	151.23	\$ 7,259.00
Coordinate Plans with City and County		8	151.23	\$ 1,210.00
Final Cost Estimate and Quantities		8	151.23	\$ 1,210.00
			151.23	\$ -
			151.23	\$ -
	Subtotal			\$ 9,679.00
Task 3 - Post Design Services				
Bidding Assistance		2	151.23	\$ 302.00
Pre-Bid Meeting		3	151.23	\$ 454.00
Bid Review/Evaluation		5	151.23	\$ 756.00
Shop Drawing/AS-Built Review		5	151.23	\$ 756.00
Project Closeout & Certification		3	151.23	\$ 454.00
	Subtotal			\$ 2,722.00
Task 4 - Specifications				
Specifications		8	151.23	\$ 1,210.00
			151.23	\$ -
			151.23	\$ -
			151.23	\$ -
			151.23	\$ -
	Subtotal			\$ 1,210.00
	Project Totals	100		\$ 15,123.00

NASSAU COUNTY CONTRACT MANAGEMENT

**CONTINUING CONTRACT FOR ENGINEERING SERVICES
 MCCRANIE & ASSOCIATES
 CONTRACT NO. CM1654**

WA#	PROJECT NAME	ORIGINAL FEE	CHANGE ORDERS	CONTRACT FEE	STATUS	ACTUAL COST	DIFFERENTIAL
01	14th Street Intersection Design Services	\$ 247,154.00	\$ 20,961.00	\$ 268,115.00	In Progress	\$ 268,115.00	\$ -
02	CR121 Guardrail System Deisgn	\$ 6,377.00	\$ -	\$ 6,377.00	Completed	\$ 6,377.00	\$ -
03	Jasmine Street Drainage Study	\$ 49,818.69	\$ -	\$ 49,818.69	Completed	\$ 49,818.69	\$ -
04	CR121 Culvert Extension	\$ 15,770.00	\$ -	\$ 15,770.00	In Progress	\$ 15,770.00	\$ -
05	CR 115 Culvert Replacement	\$ 18,486.00	\$ -	\$ 18,486.00	In Progress	\$ 18,486.00	\$ -
06	Jasmine Street Drainage Improvements	\$ 15,123.00	\$ -	\$ 15,123.00	Pending	\$ 15,123.00	\$ -
							\$ -
		\$ 352,728.69	\$ 20,961.00	\$ 373,689.69		\$ 373,689.69	\$ -

ORIGINAL CONTRACT VALUE \$ 352,728.69
ADJUSTMENTS/CHANGE ORDERS \$ 20,961.00
CURRENT CONTRACT VALUE: \$ 373,689.69